

GOVERNANCE COUNCIL OF SUPERINTENDENTS (GCS) MEETING MINUTES

1290 Ridder Park Drive, San Jose, CA 95131

January 28, 2025

MEMBERS PRESENT:

<input type="checkbox"/> Cambrian	Kristi Schwiebert	<input checked="" type="checkbox"/> Moreland	Clover Codd
<input checked="" type="checkbox"/> Campbell Elem	Heather Wellendorf for Shelly Viramontez	<input type="checkbox"/> MVLA	Eric Volta
<input checked="" type="checkbox"/> Campbell High	Robert Bravo	<input checked="" type="checkbox"/> MVWSD	Frank Selvaggio for Kevin Skelly
<input checked="" type="checkbox"/> Cupertino	Jennifer Willis for Stacy Yao	<input type="checkbox"/> Palo Alto	Yolanda Conaway for Don Austin
<input checked="" type="checkbox"/> Fremont Union	Graham Clark	<input checked="" type="checkbox"/> San Jose Unified	Seth Reddy for Nancy Albarran
<input type="checkbox"/> Lakeside	Sean Joyce	<input type="checkbox"/> SCCOE	Charles Hinman
<input type="checkbox"/> Loma Prieta	Kevin Grier	<input type="checkbox"/> Santa Clara Unified	Gary Waddell
<input checked="" type="checkbox"/> Los Altos	Sandra McGonagle	<input checked="" type="checkbox"/> Saratoga	Kenneth Geisick
<input type="checkbox"/> Los Gatos	Paul Johnson	<input checked="" type="checkbox"/> Sunnyvale	Michael Gallagher
<input type="checkbox"/> Los Gatos-Saratoga	Heath Rocha	<input checked="" type="checkbox"/> Union	Kate Adams for Carrie Andrews
<input type="checkbox"/> Luther Burbank	Ladislaw Lopez	<input checked="" type="checkbox"/> SELPA	Leo Mapagu

OTHERS PRESENT: Jane Chen (parent), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

TIME CONVENED: 9:40 a.m. **TIME ADJOURNED:** 10:15 a.m. **RECORDER:** Marjorie Paeste

I. PUBLIC SESSION

A. Roll Call and Welcome of Guests

The meeting was called to order at 9:40 a.m. by NW SELPA Governance Council Chair, Dr. Michael Gallagher. Roll was taken via the attendance/sign-in sheet.

B. Hearing of persons wishing to address the Council

Dr. Jane Chen addressed the Council regarding NW SELPA CAC meetings, Least Restrictive Environment, and CCEIS plan transparency.

II. CONSENT ITEMS

A. Setting the Agenda

Chief Business Officer Seth Reddy moved to approve the agenda as presented. Supt. Graham Clark seconded and the motion carried, 11-0.

B. Approval of Minutes

Chief Business Officer Seth Reddy moved to approve the minutes from the November 19, 2024 meeting. Supt. Graham Clark seconded and the motion carried, 11-0.

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III. ACTION ITEM

A. **Approval of updated Interagency Agreement: California Children's Services Medical Therapy Unit (CCS MTU)**

The inter-agency agreement with CCS MTU, as required by the SELPA Local Plan, is to facilitate the provision of medically necessary occupational therapy and physical services to children residing in Santa Clara County. The most recent interagency agreement was signed in June 2024. In August 2024, however, CDE and DHCS released a new template. The SELPAs and CCS, along with legal counsel, had to align the already-signed interagency agreement with the state-provided template.

Dr. Robert Bravo moved to approve the updated CCS MTU interagency agreement using the state template. Supt. Graham Clark seconded and the motion carried, 11-0.

IV. INFORMATION ITEMS

A. **SELPA Executive Director's Update**

Director Leo Mapagu provided updates on the following:

1. **CDE Compliance, Improvement and Monitoring (CIM) Activities** - CDE will be releasing Annual Determination Letters to district superintendents in early February 2025. The letter will specify what CIM activities districts will undergo (Targeted, Intensive, SigDis).
2. **NW SELPA Budget Allocation Plan (BAP) – Interdistrict Transfers (IDT)** – the NW SELPA interdistrict procedures are being reviewed by a subcommittee of district special education program and fiscal representatives to include some procedural revisions/clarifications. The next steps would be to identify students on an IDT vs. students on an IEP placement and have legal counsel review before presenting a draft of the updated IDT policy to the BAP committee. A question was raised about students on an Allen Bill IDT and the SCCOE's DHH program. SELPA will discuss it with the subcommittee and report back to the big group.
3. **NW SELPA Administrative Unit (AU) Agreement** – the Santa Clara County Office of Education (SCCOE) has been designated as NW SELPA's administrative unit. Since the SCCOE has multiple roles (i.e., member LEA of the SELPA, administrative unit, and the COE that reviews the Local Plan), it is important to provide additional clarification in language on services provided by SCCOE to SELPA.
4. **NW SELPA Community Advisory Committee (CAC)** – Director Mapagu went over CA Ed Code 35147 as it relates to CAC meetings, the CAC's advisory role, topics/issues, subcommittees, and LEA board-appointed representatives of the NW SELPA CAC. Director Mapagu mentioned that the Governance Council of Superintendents (GCS) is the governing board of NW SELPA and would be the appropriate entity to report to should there be any concerns/issues about the NW SELPA CAC. He also recapped some procedural reminders, such as: (a) advice from CAC must come from the CAC as a unit, and not from individual members of the CAC, (b) if CAC members wish to discuss a topic, it must be added to the meeting agenda, provided the topic falls within CAC's responsibilities, as per Ed Code 56194, (c) when recording minutes during public comments, SELPA will indicate the name of the member of the public and the topic presented to the committee, and (d) there is no requirement to provide language translation at CAC meetings. As meetings are held via Zoom, closed captioning in other languages may be used. Disability-related accommodations will be available upon prior request.

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5. **Parent Complaint** – a parent from Mountain View-Los Altos has filed a complaint against the SELPA for claims regarding Brown Act violation and lack of meaningful participation at CAC meetings. SELPA is awaiting to receive correspondence from CDE regarding the complaint.
6. **Governor's January Budget Proposal related to Special Education** – COLA is at 2.43%; a new Individualized Education Program (IEP) template has been released by the state, although it is not mandatory to use it. There is \$2M one-time funding to support the digitization and translation of the template into multiple languages. There is also \$40M one-time funding in 2025-26 to support and administer literacy screenings.
7. **SELPA Activities:**
 - Fiscal – quarterly federal IDEA expenditure reports have been submitted to CDE. Calculation and distribution of State Special Ed Apportionment, CCEIS budget review for districts identified as Significantly Disproportionate, and Budget Allocation Plan meetings are all ongoing.
 - Data – Fall 1 data submission and certification for NW SELPA LEAs, review and fix of Fall 1 data anomalies identified by CALPADS Data Quality Checks, and Fall 2024 DRDP data submission and certification for elementary and unified school districts have been completed. Siras private school ISP forms re-design, Personal Data Report certification, and IEP Implementation data collection are all ongoing.
 - Professional Development – parent information sessions have been added to scheduled SELPA trainings.

V. **ADJOURNMENT**

Dr. Michael Gallagher moved to adjourn the meeting at 10:15 a.m. Supt. Sandra McGonagle seconded and the motion carried, 11-0.